

PARLIAMENTAY REGIMEN REGULATION

CHAPTER I

PARLIAMENTARY REGIMEN FOR BOARDS, COMMITTEES, AND COMMISSION

ARTICLE 1: Boards, committees or commissions will be ruled mainly by the ordinances determines in the present regulation fulfilling the law, decree and Statutes.

ARTICLE 2: The common parliamentary regimen will command all the sessions, with regard to the participation of the members.

ARTICLE 3: Ordinary and Extraordinary meetings of the Boards, committees and commissions will be considered legally established when quorum is constituted, with the assistance of the half of the members plus one (1).

ARTICLE 4: Debates will be directed by the President coordinator, who will avoid expressing judgment or indication forward one determined position.

ARTICLE 5: The order of the day to treat will be able to be develops in more than one meeting, establishing the immediate validity of what has been approved.

ARTICLE 6: After approving the order. The President will be able toad any subject he consider necessary to discuss. He must inform to the members, Directors or commissionaires will be able to as the some if it is approved by majority.

ARTICLE 7: Directors and commissionaires can vote positive or negatively only.

ARTICLE 8: When there is no agreement about a determined topic, it will be able to be postponed upon its deliberation, if it is approved by majority.

CHAPTER II

PARLIAMENTARY PROCEDURE

ARTICLE 9: Every Directors or commissioner has the opportunity to express his/her opinions about the topics in discussion during the session, and to vote over, he/she consider, it is more convenient to the interests of the Cooperative.

ARTICLE 10: All the propositions must be presented to the Secretary, verbal or written and must be seconded by any Director or Commissioner to be discussed; more over they must be supported by the proponent.

ARTICLE 11: The use of the word must be solicited by the Director, commissioner or attendant to the session and it will not be executed, meanwhile it has not been granted by the person who directs the session.

ARTICLE 12: A second permission to speak will not be concede to talk about the same topic, while there are others who want to make use of this right and would not do it yet.

ARTICLE 13: It will not be allowed more than three participants to one single person to talk about the same topic. The members of another Boards or Committees will be able to talk until twice (2) about the same topic. Technicians, assessors, and other members will be able to talk through a court courtesy, previous written petition or solicitude asked for the President or any member of the Board, committee, or commission in order to give explanations, amplify a specific topic, or clarifies a determined aspect.

ARTICLE 14: The speaker will have a time of more than three (3) minutes the first intervention, two (2) minutes for the second and one (1) minute for the third.

ARTICLE 15: The one who be talking must be reduced to speak on the paint of the debate. If not, the President or coordinator is obligated to call him/her to the order and if this act goes on he/she will be declared out of order and the turn will be cancelled.

ARTICLE 16: The President or coordinator will not allow, in any case, chats between the speaker and any other members that could put in danger the normal development of the session.

ARTICLE 17: It will be obligatory, during the sessions, to call to Directives or commissionaires because of the position they occupy.

ARTICLE 18: The speaker must answer all formulated questions, at the end of his intervention, in general terms to the audience and not directing to one single Director or special member. If necessary, the speaker must support his word with reports, diagnosis, or any other document in order to illustrate the audience.

ARTICLE 19: Directors or commissionaires who participate in the sessions of Boards, Committees or Commissions, and be having in an excessive, rude or insolent way during the session will be punished as follows:

- 1- The first time, the President or Coordinator will call the attention verbally to the Director on commissioner and constancy in the Act.
- 2- The second time, the organism, will suspend the attendance of the infractor to the next session according to the Constance in the Acts.
- 3- In case of persistence, the organism will be able to suspend the charge of Director or Commissioner from one (1) to six (6) months.
- 4- In case of contumacy, the Director or commissionaire will be expelled.

When this is about a commission established by the Board of Directors, the sanction must be ratified by the Board of Directors in the cases of numerals 2, 3, 4. Affected will be able to recur to the corresponding organism for reconsideration; in case of expulsion, they will appeal to the Delegates Assembly.

Parliamentary Regimen

Cooperativa de Ahorro y Crédito El Educador, R.L.

Political and of Direction Regulation

ARTICLE 20: Any Director can be interrupted when speaking, but in case to call to the order of the discussion or to clarity about the point in discussion, always approved by the President. The President will decide if the speaker is out of order on if it is valid the interruption for any clarification. At all events, the President has the faculty to end any incident and Directors are obligated to assume his/her decision concerning to the order or clarification of doubts as well as the time limitation to speak.

ARTICLE 21: If any member of the organism or as a President's initiative request so, it can go into deliberation if the discussion about a topic is enough and the audience is well illustrated; if it is considered so, voting will proceed.

ARTICLE 22: The President or Coordinator will be able to delegate his/her functions on the vice-president, sub coordinator or vocal, so that to be able to participate with voice and vote in those cases he/she has the intention to propose and support in any aspect, if it does not attempt to personal interests and approved by the Board of Directors.

ARTICLE 23: Modifications, interpretation and fulfilling of this regulation is a faculty of the Board of Directors of COOPEDUC, R.L.

ARTICLE 24: This regulation rules since January 30th 2002.