

## **REGULATION ON SOCIAL, CULTURAL AND SPORTING COMMITTEE (COSOCUDE)**

### **CHAPTER I GENERAL DISPOSITIONS**

**ARTICLE 1:** In COOPEDUC a Social, Cultural and Sporting Committee will work by designation of the Board of Directors. Two (2) members of this Board will hold the position of Coordinator and Sub-coordinator.

**ARTICLE 2:** The Social, Cultural and Sporting Committee will be formed by four (4) principal members and one (1) alternate, whose main positions will be: Coordinator, Sub-coordinator and Secretary. The Coordinator of the Committee will abstain from voting; however, on matters that so require, will have the casting vote.

### **CHAPTER II OBJECTIVES**

**ARTICLE 3:** The objectives of the Social, Cultural and Sporting Committee will be as follows:

1. Develop all social, cultural and sporting aspects in the cooperative as prime responsibility.
2. Keep a continuous communication between the members, directors, employees, community in general and other organizations for the best development of the cooperative.
3. Develop social, cultural and sporting plans to strengthen and increase the number of members of the cooperative.
4. Promote economic and social activities to enable the Committee to support planned activities, as long as they do not undermine the members and the community.
5. Encourage social, cultural and sporting activities in the members, directors and employees.

### **CHAPTER III FUNCTION**

**ARTICLE 4:** There are functions of the Social, Cultural and Sporting Committee, the following:

### **Social Activities**

1. Birthday greetings
2. Children's Day
3. Teacher's Day
4. Mother's Day
5. Father's Day
6. Student's Day
7. Gathering of Retiree
8. Christmas Party Directors – Employees
9. Friendship Day
10. Other inherent functions

### **Sporting Activities**

1. Domestic League
2. External league
3. Others the Committee may considered convenient

## **CHAPTER IV RESPONSIBILITIES OF ITS MEMBERS**

**ARTICLE 5:** Are responsibilities of the Coordinator, the following:

1. Call and preside the meetings and ensure that these are performed complying with the objectives and functions established.
2. Responsible for developing, along with the other members of the Committee, a working plan, program, annual budget and reports to be submitted and supported at the Board of Directors.
3. Sign all minutes, agreements and resolutions jointly with the Secretary.
4. Comply and enforce compliance of the Regulations of the Committee and Bylaws of the Cooperative.

**ARTICLE 6:** Are responsibilities of the Sub-Coordinator, the following:

1. Substitute the coordinator in his temporary absence at the Committee.
2. Any other mission that has been assigned inherent to the functions of the Committee

3. Collaborate closely with the functions of the Coordinator.
4. Represent the Committee, where so provided by the Coordinator of the same.

**ARTICLE 7:** Are responsibilities of the Secretary, the following:

1. Prepare and transcribe the minutes of the different sessions in the Minutes Book of the Committee.
2. Receive, dispatch and keep control of correspondence and files.

**ARTICLE 8:** Modifications, interpretations and enforcement of this regulation is faculty of the Board of Directors of COOPEDUC, R.L.

**ARTICLE 8:** This regulation was modified on May 4, 2012 at Meeting No.12-2012 of the Board of Directors.

(signed) Prof. Edilberto Asprilla  
President

(signed) Prof. Vielka Sanford  
Secretary